



Wiltshire Children & Families Voluntary Sector Forum

Minutes

Date	28/11/2023	Time	9.30 am	Venue	Online
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Organisation	Attendee(s)
	1. Amey Engstrom
MOD	2. Natasha Flintoft
Elizabeth House	3. Patricia Podger
TNB Garrison Early Years and Play	4. Sarah Hawkins
	5. Rachel-Louise Manston
	6. Elley-May Timmins
	7. Mark Humphreys
AWS	8. Vicky Harker
Barnardo's	9. Liz James
Community First	10. Simone Waterman
Create Hope	11. Catherine Hockley
CSVSF Chair	12. Angela Brennan
Daybreak	13. Debbie Burns
Healthwatch Wiltshire	14. Kate Barber
Home-Start North Wiltshire	15. Tania Rackham
Home-Start South Wiltshire	16. Becky Thompson
MoTiv8	17. Natalie Huggins
NHS ICB Bath & NE Somerset	18. Dawn Whiting

Rainbow Trust	19. Charlotte T
Spurgeons	20. Lucy Bracher, Carl Houghton
Warminster Health & Wellbeing	21. Dave Reeves
We Hear You	22. Lucy Kitchener
Wessex Community Action	23. Amber Skyring, Sarah Pickering
Wiltshire Community Foundation	24. Margaret Firth
Wiltshire Parent Carer Council	25. Trudy Srawley
Wiltshire Together	26. Amber Skyring/Claire Stevens/ Simon Thomas
Wiltshire Wildlife Trust	27. Damian Haasjes
Wessex Community Action	28. Sarah Pickering
The Rise Trust	29. Vicky Watt
Wiltshire Portage	30. Kim Hannay Young
Wessex Community Action	31. Amber Skyring

Item	Content	Action by
1	<p>Angela Brennan opened the meeting and asked for conflicts of interest to be declared - none was raised. She welcomed new members Debbie of Daybreak & Catherine of Create Hope and provided a number of updates:</p> <ol style="list-style-type: none"> Safer Recruitment training – she asked for a show of hands at the end of the meeting on the level of interest in Safer Recruitment training, which would be delivered by the NSPCC. Online Contextual Safeguarding training – Rachel Kay of Wilts Council has offered to provide online Contextual Safeguarding Training in Spring 2024 – Angela asked for input at the end of the meeting on when would be a good time of day to schedule it. Sarah Tregellis (who presented at a recent meeting) - Sarah is a Community Navigator in Wilts Council’s Early Health Hub and would like to attend all Forum meetings, so Angela asked for input at the end of the meeting on setting the level of her attendance – should it be for entire meetings, just for her input on her subject area, or only when she has important input? SVPP Safeguarding week – 4th to 8th December is Safeguarding week and the website is offering 16 free workshops & webinars 	All

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	<p>5. Wilts Parent Carer Council – Trudy announced that the next event is planned for Feb 2nd, with the theme of All Age SEND. If anyone wants a stand, they should find the information in the Chat.</p>	
2	<p>CSVSF Chair Damian Haasjes, Head of Business Development & Community Engagement at Wilts Wildlife Trust, who also sits on the Executive of the Children & Families Voluntary Sector Forum, explained that Angela will be stepping down from her chairing role - if anyone knows of a candidate, he will circulate the job description and Angela will be happy to discuss the role with interested parties. The Exec has discussed the recruitment of a new Chair but had reflected how difficult it could be to find a replacement and that new models were emerging in the wider sector e.g. VCSE Leadership Alliance, VCSE reps are recompensed for sitting on Boards/Forums and reporting back to the CFVSV Forum. The existing contract held by WCA would use the Chair's funding to support this move and was also supported by Wiltshire Council. This would be a nominal amount of approx. £250 per year. Comments by attendees agreed that this is a good option. There is space for additional members to join the executive. Contact Amber or Damian after the meeting if interested.</p>	All
3	<p>All Together Platform - Claire Stevens (WCA) demonstrated the Wiltshire Together system, with the new All Together front door for children and families. Training can be offered to those organisations that have not yet registered on WT and are promoting their services and activities. Organisations were invited to check in which sections their information should appear and to suggest any quick links which should be added. All new activities should also be added to help ensure the All Together section is as comprehensive as possible for residents to find the information and support they need. Any feedback would be welcome, including flagging any organisations who should be on the site but are not currently represented.</p> <p>Simon Thomas (WC) described what is being done on marketing the new All Together information portal. Supplies of support materials are available at County Hall, Trowbridge - contact Simon if you need help to obtain materials. Angela has posted the flyer on the CSVSF website. Trudy asked for a brief description which could be posted on other websites – Simon will provide it to Amber.</p> <p>Amber asked all organisations to ensure that enquiries received via the site are responded to - this appears not to have been done in all cases.</p> <p>Amber asked Claire to make available a recording of how organisations should direct and handle enquiries sent to them via the internal Wiltshire Together email system.</p>	All All Simon All Simon/Amber Claire
4	<p>FACT – Simon provided an update on the project's activities, building on the Children's Centre approach. He will send information on a free Workforce Development training offer to be run in 2024 and will want feedback. If you have a training offer, he is keen to know of it.</p>	Simon All
5	<p>Wiltshire Youth Partnership - Margaret Firth explained the Youth Network, its origins in the Wilts & Swindon Youth Work Network and the plans for the initiative. Trudy asked for SEND children's needs to be considered – Margaret has plans to consult with relevant people.</p>	Margaret Firth Chair WYN
6	<p>Youth Worker pilot - Dawn Whiting described an opportunity to bid to place youth workers in 3 acute hospitals, working in Emergency departments and on Wards, focussing on those with mental health concerns. Tenders can be accepted for the combined 3 hospital or placing a tender for each hospital as a separate bid. Those interested would have to have been registered on the "Optimus" platform by 29/11.</p>	Dawn

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	Margaret & Amber asked Dawn to send them 2 slides from a different presentation, which might be more usable.	
7	<p>Attendee contributions in AOB:</p> <p>Create Hope – Catherine Hockley outlined the focus of her charity, which has operated in Berkshire for 8 years and is looking to expand, working with children & young families with emotional needs.</p> <p>Healthwatch Wilts - Kate Barber explained that they would be a new lead for HW, The Carers Forum who had won the recent health Watch contract, so their presence may be a little disrupted whilst the transition process was underway.</p> <p>Care Leavers – Margaret Firth highlighted WCF intention to seek extra funding for supporting care leavers. Anyone doing work in this area to make contact with Margaret.</p> <p>Volunteers – Sarah Pickering flagged up a Volunteer Managers forum in Bradford-on-Avon on 30/11. She can also support other organisations who work with volunteers, and community groups wishing to be ‘fit for funding’. Anyone seeking support with governance, funding, volunteering, business development, etc. Is invited to complete the inquiry form on the WCA website (via CONTACT US).</p> <p>Daybreak – Debbie Burns explained that they were looking to build relationships with others in the voluntary sector. Daybreak provides family group conferencing, mostly through Social Care where children may be at risk of going into care. Anyone interested should get in touch. Angela offered space in the CSVSF newsletter, if required.</p> <p>Warminster Health & Wellbeing – Dave Reeves, about to be appointed as Comms Officer, trailed an event to be held in December to discuss how to save energy. More information will follow.</p> <p>All age carers contract - Trudy Srawley asked if Angela was aware that the contract was due to be put out to tender, split between young carers and adult carers. Angela asked her to send the information again - Amber confirmed that it was also on Wiltshire’s Contract portal.</p>	<p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>Debbie</p> <p>Dave</p> <p>Trudy All</p>
8	<p>Feedback on Angela’s introductory questions:</p> <p>Safer Recruitment training – 7 people expressed interest in using the training mentioned at the outset by Angela, who is keen to know at what level to purchase from NSPCC, to best use the funding.</p> <p>Contextual Safeguarding training – Angela had asked at what time of day it would be best received – Damian suggested morning, as the audience would be staff rather than volunteers. Liz James asked for a twilight online session, as her staff have other jobs during the day. Angela pointed out that this would be an additional session, but the SVPP website has other slots.</p> <p>Sarah Tregellis attendance – Angela had asked if it would be appropriate to allow Sarah into forum meetings – nobody expressed a view, although members pointed out that the forum wanted to avoid being dominated by Wilts Council presence, so it may be necessary to ask Sarah to step out of the meetings at certain points. Angela will brief Sarah on this basis.</p>	<p>Angela</p> <p>Angela</p> <p>Angela</p>
9	<p>Expression of thanks – Damian thanked Angela for having gone above and beyond the job description during her years as Chair of the forum. A round of applause followed.</p>	