



Wiltshire Children and Families Voluntary Sector Forum



Minutes – 29 March 2018

Members present: Dawn Whiting (Exec & Splash/Youth Action Wiltshire/Community First), Derek Gard (Exec & Wiltshire Wildlife Trust), Vanessa Bedford (Exec & Alabarè), Liz James (Exec & Barnardo's), Jane Wheeler (Exec & Wiltshire Scrapstore), Bel Crompton (Exec & Homestart Kennet), Pam Woods (Exec & Relate Mid Wiltshire), Amanda Bennett (Chair), Emily Orchard (Spurgeons), Russell Martin (Spurgeons), Jacquie Bates (Army Welfare Service), Yasmine Ellis (Dorset & Wiltshire Fire and Rescue Service), Sandra Parkin (Julian House), Jane Windle-Hartshorn (Community First), Vicky Watt (The Rise Trust), Debrah Biggs (Wessex Community Action), Rachel Wetton (Splitz), Rose Sinclair (Oxford Health), Matt Stabb (Wiltshire CIL) Michaela Bisogne (KOOH/Xenzone), Rachel Dakin (Julia's House), Neil Evans (Julia's House), Sarah Hopkins (Any Body Can Cook), Trudy Srawley (Wiltshire Parent Carer Council), Amy Smith (Help for Heroes).

Apologies: Marc Read (CEM Wiltshire Council), Nikki Cull (Wiltshire CIL), Stacey Plumb (Healthwatch Wiltshire), Corinne Fleming (Wiltshire Council), Rachel Draper (Spurgeons), Charlotte Sturgess (Rainbow Trust), Tony Griffin (Associate Safeguarding Training Advisor).

Item	Subject	Document or link
1.	<p>Welcome and Introductions – Amanda Bennett (Chair)</p> <p>Any known conflict of interests (to be disclosed to Chair prior to meeting, no later than welcome coffee).</p>	
2.	<p>Terence Herbert Corporate Director, Children and Education</p> <p>Unfortunately, Terence was unable to attend. Chair apologised that notification had only been received the day before and there had been no time to let members know that Terence had cancelled. Members were disappointed and a proposal received from the floor that as this is the third time the Corporate Director had cancelled he should not be invited to another meeting. All agreed. (note this also follows a number of late cancellations by WC Officers at Forum meetings.)</p>	
3.	<p>Minutes of last meeting and matters arising</p> <p>Action – EO to ensure FACT workshop update is included on next agenda. Completed.</p> <p>Action – DW to provide EO with details of trainer and EO to arrange a workshop asap. GDPR training workshop ran 09 March 38 agencies attended- received good feedback. Presentation has been sent to attendees and attached here.</p>	<p>GDPR presentation</p>
4.	<p>Significant news from organisations</p> <p>Wiltshire Centre for Independent Living- young adults event funding to work with hopes and dreams in wiltshire.</p> <p>KOOH- in Swindon now from the 1 Feb- Ages 11- up to 19th Birthday</p> <p>Wiltshire Parent Carer Council- music consultations coming up for families- look on website and CFVSF newsletter.</p>	

	<p>Splitz- new sexual violence service goes live on Sunday- contact Splitz for further details. Note the new project is called the Phoenix Project. LJ reminded members not to get this confused with Barnardo's youth clubs which are also called Phoenix.</p> <p>Wessex Community Action- training in the South CFVSF access rates. See website and CFVSF newsletter.</p> <p>The Rise- about to open 4th early excellence centre- run all year-round early June opening, in Chippenham St. Pauls church hall.</p> <p>Community First- new programmes building bridges, at risk programme going well, working with Carer Support Wiltshire to support the tender for young carers. Commissioned by Health Watch- peer to peer support working with young people to see how they access health care outside the school gates. Report to be circulated in a few months.</p> <p>SPLASH- 70th year of Youth Action Wiltshire- lots of events going on through the year- started on Friday. SPLASH came second in Wiltshire Community Awards.</p> <p>Relate- been through a re organisation, moving to relate national on 1 April- part of a national charity, work won't change will keep on as usual and grow.</p> <p>Carers Support Wiltshire- taken on young carer contract with the council, raising awareness of young carers.</p> <p>Alabare- have just won large amount of work for young people's accommodation cross wiltshire 25 additional beds- mother and baby project funded independently can come directly to the charity- self and professional referral, looking to raise money this year for bigger rooms.</p> <p>Wiltshire Scrapstore- Wilton up and running and doing well.</p> <p>Wiltshire Wildlife Trust- good to see so many people working together in partnerships and attending the Forum.</p> <p>Anybody Can Cook- projects coming on at the moment- heat and eat courses, and fit and fed for families- more information in the newsletter. Go to Facebook page. Recently ran a session for family visit in Portland prison for dads to cook for their families- great work</p> <p>Home-Start South Wiltshire- moving offices- looking for 250 square feet office in Amesbury in salisbury. Please email if you can help.</p>	
5.	<p>MASH Referrals – support and advice Jen Salter Multi-Agency Safeguarding Hub (MASH) Manager, Wiltshire Council. Unfortunately, Jen was unable to attend and Service Manager Pier Pritchard attended in her place. A really helpful discussion was held with Pier highlighting that it is important when contacting the MASH that refer is able to be specific about what the risks are and how this is impacting on the chid. It was suggested that a full day training session be arranged covering Thresholds in the morning and making referrals (language to use etc.) using case studies in the afternoon. This event will be for agencies to bring staff who will find this training beneficial.</p> <p>Action- AB to discuss a training session with Jen Salter</p>	AB
6.	<p>Forum Development and Early Years Social Impact Bond Lucy-Anne Bryant, Lead Commissioner, Wiltshire Council</p>	

Lucy Lewis
Senior Commissioning Officer, Wiltshire Council

Lucy explained that The Council are no longer looking at developing a Social Impact Bond (SIB) around Early Years but instead want to focus now on looking at the possibility of setting up a Single Point of Access for the MASH to make referrals to Voluntary Sector organisations. Presentation available [here](#).

Community First have agreed to take on this development work for the Council. They will work in partnership with the Forum and will be arranging a consultation event for members and a working group to help progress this work. The proposal is due in at the end of May. Anyone wishing to be part of this work please contact lgibson@communityforst.org.uk

7. Wiltshire Council Children and Young People’s Trust and Wiltshire Safeguarding Children Board sub group meetings

Reports from Forum representatives, who attended these meetings.

Reports to be Given in the Meeting			
These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People’s Trust (CT)			
Group name	Board	Date	CFVSF representative
Children’s Trust Commissioning Executive Cancelled	CT	15/02/18	Amanda Bennett
Looked After Children YP and CL Improvement Group	CT	21/02/18	Vanessa Bedford
YOT Exec Board Postponed	YOT	02/03/18	Derek Gard
Emotional Wellbeing and Mental Health Cancelled	CT	13/03/18	Pam Woods
Child Health Imp	CT	14/03/18	Lucy Thorne
Disability/SEN	CT	21/03/18	Neil Evans
Quality Assurance	LSCB	27/03/18	Liz James

Dates of WSCB and CTE sub group meetings prior to next VSF meeting – Please be in touch with your forum representative if you wish to see agendas and contribute/seek clarification to any items.

Schedule of Meetings in period April 2018 – May 2018			
These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People’s Trust (CT)			
Group name	Board	Date	CFVSF representative
Drugs and Alcohol Strategy Group		17/04/18	Petra Birkett
Children’s Trust Commissioning Executive Cancelled	CT	19/04/18	Amanda Bennett
Disability/ SEN	CT	21/05/18	Neil Evans

8. FACT Programme Board Update

Amanda Bennett- Children and Families Volunteer Sector Forum Chair.

The Families and Children’s Transformation Programme continues to establish new ways of working. The latest newsletter for partners is attached. Note on the final page the Programme overview details the 8 works streams and the working groups sitting below these areas of work. Chair reminded members to contact FACT@Wiltshire.gov.uk for more information or to sign up for a work stream project.

[FACT Newsletter](#)

	<p>Chair is attending the FACT Programme Board after this meeting and advised that there is a paper being presented which proposes the termination of the Children’s Trust. Chair felt it was likely that this paper would be approved and so presumably we will be hearing from the Chairs of our various WSCB/CTE Commissioning groups that they will no longer be happening.</p> <p>Concerns were expressed about the number of meetings happening with requirement to attended under the new FACT Board.</p>	
9.	<p>Children & Families & VSF partnership working group update</p> <p>Derek Gard- Wiltshire Wildlife Trust, Bel Compton- Home Start, Dawn Whiting- SPLASH, Liz James- Barnardo’s</p> <p>This group had met with Tamsin Stone on behalf of the Forum to discuss ways of improving partnership working. They are currently looking into information sharing agreements and communication. Further updates will be provided to members at the next meeting.</p>	
10.	<p>Any other business</p> <p>Placements Commissioning Strategy 2017-2022 Workshop The draft strategy is now out for consultation until Friday 9 June. A consultation workshop for CFVSF members with Lucy Kitchener- Wiltshire Council- Lead Commissioner will take place 1.30 pm to 4 pm on April 27 at Alabaré Christian Care & Support, Riverside House, Salisbury, SP2 7UD. Please email Emily if you would like a space by April 15.</p>	
11.	<p>Future meeting dates</p> <p>Members are reminded to contact Emily if there are any items they would like included on future agendas.</p> <p>Next forum meeting- 15 May 2018 from 9.30 am to 12.30 pm at Potterne Scout Hut.</p> <p>Speakers: -</p> <p>Julie Upson – WSCB Update Quality Assurance Lead, Wiltshire Safeguarding Children Board</p> <p>Ellie Ewing - BOLD Creative Services Officer Community First</p> <p>Jane Windle-Hartshorn – Wiltshire Compact Agreement Head of Community Development & Strategy Community First</p> <p>Dates of 2018 meetings:</p> <p>15 May 2018 10 July 2018 4 September 2018 27 November 2018</p>	
12.	<p>Summary of Actions</p> <p>Action- EO to send GDPR training slides to attendees.</p> <p>Action- AB to discuss a training session on understanding thresholds and the language to use when completing a referral.</p>	<p>EO</p> <p>AB</p>

