



Wiltshire Children and Families Voluntary Sector Forum



Minutes – 09 January 2017

Members present: Dawn Whiting (Exec & Splash/Youth Action Wiltshire/Community First), Derek Gard (Exec & Wiltshire Wildlife Trust), Vanessa Bedford (Exec & Alabarè), Liz James (Exec & Barnardo's), Jane Wheeler (Exec & Wiltshire Scrapstore), Amanda Bennett (Chair), Emily Orchard (Spurgeons), Rachel Wetton (Splitz), Marc Read (CEM Wiltshire Council), Jane Bull (Dorothy House Hospice), Sandra Parkin (Julian House), Jill Bourne (Spurgeons – Young Carers), Rose Sinclair (CAMHS), Russell Martin (Spurgeons), Trudy Srawley (Wiltshire Parent Carer Council), Dave Perry (Amber Foundation), Dave Donaldson (Army Welfare Service), Tony Griffin (Associate Safeguarding Training Advisor), Tania Rackham (Homestart Kennet), Hannah Harper (Working Links), Amy Smith (Help for Heroes), Jo Hillier-Culley (WISA), Lisa Capon (Victim Support), Alison Sankey (Family Counselling Trust), Laura Naylor (Community First), Michael Grizzell (Motiv8), Charlotte Sturgess (Rainbow Trust), Daniel Alves (Splitz), Mary Winterburn (Healthwatch Wiltshire), Vicky Wainwright (NSPCC), Helen Cox (NSPCC)

Apologies: Pam Woods (Exec & Relate Mid Wiltshire), Bel Crompton (Exec & Homestart Kennet), Lucy Thorne (Spurgeons), Corinne Fleming (Wiltshire Council), Rachel Draper (Spurgeons), Debrah Biggs (Wessex Community Action), Laura Kirk (Victim Support), Sandra Horner (Women's Refuge), Charlotte Sturgess (Rainbow Trust), Stacey Plumb (Healthwatch Wiltshire), Petra Birkett (Turning point), Sarah Hopkins (Anybody Can Cook), Yasmine Ellis (Dorset & Wiltshire Fire and Rescue Service), Laura Nicholson (South Wilts National Autistic Society), Becky Stephens (Homestart South Wiltshire), Debbie Bentley (KFR), Caroline Fowke (Wiltshire Dyslexia Association), Neil Evans (Julia's House), Gavin Eyre (Brandon Trust)

Item	Subject	Who
1.	<p>Welcome and introductions from Chair</p> <p>Introductions were made and apologies received as noted above.</p> <p>No conflicts of interest were declared to the Chair.</p>	
2.	<p>Minutes of last meeting and matters arising</p> <p>In order that we can begin to plan training courses with Tony as the forum Safeguarding Training Advisor EO will be contacting members to establish their Safeguarding training needs. Responses are being collated and dates will be circulated shortly.</p> <p>EO to scope members who would be interested in undertaking this training and once we have an idea of numbers we will look to arrange the training in Feb of next year. Good uptake – training confirmed and will be taking place at HM Guys Marsh – transport from Devizes will be available – date and details emailed to members 12/01/18.</p> <p>EO will circulate a form for members to complete if they have rooms/space they have which they would be happy for members to use. Currently being collated and a list of rooms available for the CFVSF to hire will be circulated shortly.</p> <p>If you want your organisation to be included in the Drug Alert distribution list please email the forum representative for this sub group Lucy Thorne. All members sent minutes reminding them of Drug Alert distribution alerts.</p>	

3. Significant news from organisations

Splitz – have been awarded the domestic abuse contract for Wiltshire.

Working Links – Thank you to the forum. Since coming here have made some connections with other organisations and other facilities to help people travelling out of Wiltshire or across county borders to get help. Through the forum been able to reach out and help people we may not have been able to help otherwise.

Home Start Kennet – Launch additional support group in Lark Hill and Bulford.

Family Counselling Trust – therapy and counselling for Wiltshire. Pleased to be at the forum for the first time – good networking opportunity.

Amber Foundation – currently have vacancies for 17-30-year olds who need supported accommodation. Contact if you are working with anyone who could use this facility.

Victim Support – looking for volunteers to support victims of crime. Please contact wiltshire@victimsupport.org.uk if you can help.

Spurgeons Young Carers – contract finishes at the end of March. Carers Support Wiltshire will provide services for adult and young carers. Referrals and assessments for young carers will be handled in house by Wiltshire Council's Families and Children's Service.

WPCC – short breaks scheme is slightly delayed this year, usually open end of last week. Technical difficulties with online application form and mailing list – will be going out this week or next week – keep an eye out on the website and emails. There are SEND services, phone contact, Facebook etc. There are also vacancies, including paid outreach worker to get service out to homes. See [website](#) for more details.

Barnardo's – can support families visiting loved ones in prison. Portland and Guys Marsh – if anyone is working with families in these prisons, Barnardo's can support – let [Liz James](#) know. Portland a joint prison which has young offenders as well. Possibly young people from Wiltshire go there.

Alabarè – successful with Wiltshire supporting housing contract – recruitment fair 16 January from 10.00 am to 12.00 pm at head office Salisbury.

Wessex Community Action (Child Contact Centre) – successful lottery bid, now receiving funding for next three years. There are spaces in the centre and families can self-refer.

Wiltshire Wildlife Trust – potential funding opportunity available for community fund grants of up to £5000. Initiatives/applications must be around wildlife and environmental conservation, climate change, reduction of CO² or alleviation of fuel poverty. Leaflets available – [website](#) to apply.

Splash – have reached final of Wiltshire Life Community Group Awards – fingers crossed for a prize!

Rainbow Trust – support families with terminally ill children. See [website](#) for more information.

NSPCC – Tidworth. Have had more grants awarded (army benevolent fund) and are increasing services for military children.

Scrapstore – Wilton is now open! Thursday, Friday, Saturday 10.30 am to 4.00 pm opposite Wilton Shopping Village. Have received funding for environmental creative workshops later in the year.

Health Watch Wiltshire – analyse data for year two and report will be shared in due course. End of last year awarded Investing in Volunteer's accreditation. Priorities for 2018-19 polls on the [website](#) to see what they should focus on. Look at website for details.

4.	<p>Volunteer Connect</p> <p>Laura Naylor – Volunteer Coordinator Community First</p> <p>Laura illustrated the digital tool Volunteer Connect. This is a matching database that helps organisations find volunteers and volunteers find placements.</p> <p>Presentation available here.</p>																																																													
5.	<p>Kooth (online counselling tool)</p> <p>Michaela Bisogno – Integration & Participation Worker, B&NES & Wiltshire</p> <p>Michaela came and demonstrated Kooth, an online counselling and well-being support service for children and young people.</p> <p>Presentation available here.</p>																																																													
6.	<p>Wiltshire Council Children and Young People’s Trust and Wiltshire Safeguarding Children Board sub group meetings</p> <p>Reports were given from forum representatives who attended the meetings listed below. For more information visit WSCB and www.wiltshirepathways.org.uk or contact your forum representative who will have access to the minutes.</p> <p>Representatives reminded that if they cannot attend a meeting that they need to contact their 2nd ahead of time. Even if representatives are unable to attend a meeting, they should still provide an update using the meetings minutes and papers. Reminder that reports submitted in person – or via an emailed report to the CFVSF administrator – will be in receipt of £40 for the representative’s organisation. Invoices should be submitted to the forum administrator.</p> <table border="1" data-bbox="288 1115 1295 1724"> <thead> <tr> <th colspan="4">Reports Given in the Meeting</th> </tr> <tr> <td colspan="4">These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People’s Trust (CT)</td> </tr> <tr> <th>Group name</th> <th>Board</th> <th>Date</th> <th>CFVSF representative</th> </tr> </thead> <tbody> <tr> <td>WSCB Early Help Improvement Group Cancelled</td> <td>WSCB</td> <td>15/11/17</td> <td>Rachel Draper</td> </tr> <tr> <td>Looked after Children, YP and CL Improvement Group</td> <td>CT</td> <td>22/11/17</td> <td>Vanessa Bedford</td> </tr> <tr> <td>Quality Assurance Sub Group</td> <td>WSCB</td> <td>28/11/17</td> <td>Liz James</td> </tr> <tr> <td>Children’s Trust Commissioning Executive</td> <td>CT</td> <td>07/12/17</td> <td>Amanda Bennett</td> </tr> <tr> <td>Child Health Imp</td> <td>CT</td> <td>13/12/17</td> <td>Lucy Thorne</td> </tr> <tr> <td>YOT Exec Board</td> <td>CT</td> <td>15/12/17</td> <td>Derek Gard</td> </tr> <tr> <td>Emotional Wellbeing and Mental Health Rescheduled</td> <td>CT</td> <td>20/12/17</td> <td>Amanda Bennett</td> </tr> </tbody> </table> <p>Dates of WSCB and CTE sub group meetings prior to next VSF meeting – Please be in touch with your forum representative if you wish to see agendas and contribute/seek clarification to any items.</p> <table border="1" data-bbox="288 1865 1295 2110"> <thead> <tr> <th colspan="4">Schedule of Meetings in period February 2018 – March 2018</th> </tr> <tr> <td colspan="4">These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People’s Trust (CT)</td> </tr> <tr> <th>Group name</th> <th>Board</th> <th>Date</th> <th>CFVSF representative</th> </tr> </thead> <tbody> <tr> <td>Children’s Trust Commissioning Executive</td> <td>CT</td> <td>15/02/18</td> <td>Amanda Bennett</td> </tr> <tr> <td>YOT Exec Board</td> <td>CT</td> <td>02/03/18</td> <td>Derek Gard</td> </tr> </tbody> </table>	Reports Given in the Meeting				These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People’s Trust (CT)				Group name	Board	Date	CFVSF representative	WSCB Early Help Improvement Group Cancelled	WSCB	15/11/17	Rachel Draper	Looked after Children, YP and CL Improvement Group	CT	22/11/17	Vanessa Bedford	Quality Assurance Sub Group	WSCB	28/11/17	Liz James	Children’s Trust Commissioning Executive	CT	07/12/17	Amanda Bennett	Child Health Imp	CT	13/12/17	Lucy Thorne	YOT Exec Board	CT	15/12/17	Derek Gard	Emotional Wellbeing and Mental Health Rescheduled	CT	20/12/17	Amanda Bennett	Schedule of Meetings in period February 2018 – March 2018				These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People’s Trust (CT)				Group name	Board	Date	CFVSF representative	Children’s Trust Commissioning Executive	CT	15/02/18	Amanda Bennett	YOT Exec Board	CT	02/03/18	Derek Gard	
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	Disability/SEN	CT	21/03/18	Neil Evans	
	Quality Assurance Sub Group	WSCB	27/03/18	Liz James	
7.	<p>Any other business</p> <p>DART training is currently being rolled out to schools. VSF will be included in the next phase.</p> <p>CSI/FACT working group – Following the workshop attended in October and subsequent update from Tamsin Stone (WC) at our meeting in November regarding developments and improved partnership working with the Voluntary Sector and WC, it has been agreed to form a working group which will take identified actions forward on behalf of the Forum. This is to ensure that ALL members are kept up to date with changes, ensuring all agencies can feed their views and expertise into this work. Members of the executive have agreed to undertake this role and will be meeting with Tamsin in due course. This will now be a standing agenda item at each of the Forum meetings and a member of the group will update on progress. There will also be an update in the newsletter.</p> <p>Members of this group are:</p> <p>Liz James – Barnardo’s Derek Gard – Wiltshire Wildlife Trust Dawn Whiting – Splash Bel Crompton – Home Start</p> <p>Action – EO to ensure FACT workshop update is included on next agenda.</p> <p>Members were asked if they would appreciate an information session on GDPR – general indication was positive. Action – DW to provide EO with details of trainer and EO to arrange a workshop asap.</p> <p>Social Impact Bond – survey recently sent out to the CFVSF by Council – difficulties being experienced by members has been fed back – note it can still be submitted even through deadline has passed. Speakers at the next meeting will be able to provide further information on progress.</p> <p>Safer Internet Day, Tuesday 6 February 2018 – resources available, will be information on the next newsletter, or email Tony for resources for all ages.</p> <p>Children’s Trust/WSCB update – Chair advised that current groups will be changing – there is a new FACT Partnership Board being set up by the Council and a workshop for this is being held on 11 January 2018. Chair is unable to attend, and so Russell Martin (Spurgeons) and Dawn Whiting (Splash) will attend on behalf of Forum. It is likely that the current CTE and WSCB groups (as detailed on our agendas) will be changing/amalgamating. As soon as we have details of the new working groups, representatives will be advised that either their existing group will no longer exist or that it has been changed into another group and they will be asked to continue to represent the Forum. Chair reiterated that this is a time of change and it is important that the Forum remains strong and agencies continue to communicate with each other to avoid confusion over who is representing us at what meeting. We must fully support the new arrangements so need to make sure all agencies are included and kept up to date with any changes.</p> <p>Russell and Dawn consulted members over the potential strap lines that had been suggested by FACT project – will include comments in any discussions.</p>				EO EO
8.	<p>Future meeting dates</p> <p>Next Forum meeting: 29 March 2018, from 9.30 am to 12.30 pm at Potterne Scout Hut.</p>				

	<p>Members are reminded to contact Emily if there are any items they would like included on future agendas.</p> <p>Speakers: Terrance Herbert, Corporate Director, Children and Education</p> <p>Jen Salter, Multi-Agency Safeguarding Hub (MASH) Manager</p> <p>Natasha Jolob, Director Kai-zen Global Business Services Ltd and Lucy-Anne Bryant, Lead Commissioner Wiltshire Council- Early Years Social Impact Bond</p> <p>Dates of 2018 meetings:</p> <p>29 March 2018 15 May 2018 10 July 2018 4 September 2018 27 November 2018</p>	
<p>9.</p>	<p>Summary of action items</p> <p>Action – EO to ensure FACT workshop update is included on next agenda Action – DW to provide EO with details of trainer and EO to arrange a workshop asap.</p>	

Contact information for those present at Forum meeting.		
Derek Gard	Wiltshire Wildlife	derekg@wiltshirewildlife.org
Jill Bourne	Spurgeons-Young carers	jbourne@spurgeons.org
Rachel Wetton	Splitz	rachel.wetton@splitz.org
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Vicky Wainwright	NSPCC	Victoria.wainwright@NSPCC.org.uk
Helen Cox	NSPCC	Helen.cox@NSPCC.org.uk