



# Wiltshire Children and Families Voluntary Sector Forum



## Agenda – January 2018

Date: 09 January 2018  
 Time: 9.30 am to 12.30 pm  
 Location: Scout HQ, Potterne Wick, SN10 5QT

Item	Time	Subject	Document or link										
1.	9.30 am	<p><b>Welcome and Introductions – Amanda Bennett (Chair)</b></p> <p>Any known conflict of interests (to be disclosed to Chair prior to meeting, no later than welcome coffee).</p>											
2.	9.40 am	<p><b>Minutes of last meeting and matters arising</b></p> <table border="1"> <thead> <tr> <th>Summary list of action items:</th> <th>Who?</th> </tr> </thead> <tbody> <tr> <td>In order that we can begin to plan training courses with Tony as the forum Safeguarding Training Advisor, EO will be contacting members to establish their Safeguarding training needs. <b>EO emailed all members 13/12/17 with list of courses available.</b></td> <td>EO/All Members</td> </tr> <tr> <td>EO to scope members who would be interested in undertaking Hidden Sentence training and once we have an idea of numbers we will look to arrange the training in Feb of next year. <b>EO emailed all members 04/12/17 to determine interest in Hidden sentence training.</b></td> <td>EO/All Members</td> </tr> <tr> <td>EO will circulate a form for members to complete if they have rooms/space they have which they would be happy for members to use. <b>EO emailed all members 04/12/17 circulating room hire form.</b></td> <td>EO/All Members</td> </tr> <tr> <td>If you want your organisation to be included in the Drug Alert distribution list please email the forum representative for this sub group <a href="#">Lucy Thorne</a>. <b>All members sent minutes reminding them of Drug Alert distribution alerts.</b></td> <td>All Members</td> </tr> </tbody> </table>	Summary list of action items:	Who?	In order that we can begin to plan training courses with Tony as the forum Safeguarding Training Advisor, EO will be contacting members to establish their Safeguarding training needs. <b>EO emailed all members 13/12/17 with list of courses available.</b>	EO/All Members	EO to scope members who would be interested in undertaking Hidden Sentence training and once we have an idea of numbers we will look to arrange the training in Feb of next year. <b>EO emailed all members 04/12/17 to determine interest in Hidden sentence training.</b>	EO/All Members	EO will circulate a form for members to complete if they have rooms/space they have which they would be happy for members to use. <b>EO emailed all members 04/12/17 circulating room hire form.</b>	EO/All Members	If you want your organisation to be included in the Drug Alert distribution list please email the forum representative for this sub group <a href="#">Lucy Thorne</a> . <b>All members sent minutes reminding them of Drug Alert distribution alerts.</b>	All Members	<p><a href="#">Room hire form</a></p>
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3.	10.00 am	<b>Significant news from organisations</b>											
4.	10.20 am	<p><b>Volunteer Connect</b></p> <p>Laura Naylor – Volunteer Coordinator</p>											
5.	11.00 am	<b>Break</b>											
6.	11.30 am	<p><b>Kooth</b></p> <p>Michaela Bisogno – Integration &amp; Participation Worker, B&amp;NES &amp; Wiltshire</p>											
7.	12.00	<b>Wiltshire Council Children and Young People’s Trust and Wiltshire Safeguarding Children Board sub group meetings</b>											

**Reports from Forum representatives, who attended these meetings.**

**Reports to be Given in the Meeting**

These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People's Trust (CT)

Group name	Board	Date	CFVSF representative
WSCB Early Help Improvement Group	WSCB	15/11/17	<a href="#">Rachel Draper</a>
Looked after Children, YP and CL Improvement Group	CT	22/11/17	<a href="#">Vanessa Bedford</a>
Children's Trust Commissioning Executive	CT	07/12/17	<a href="#">Amanda Bennett</a>
Child Health Imp	CT	13/12/17	<a href="#">Lucy Thorne</a>
YOT Exec Board	CT	15/12/17	<a href="#">Derek Gard</a>
Emotional Wellbeing and Mental Health <b>Rescheduled</b>	CT	20/12/17	<a href="#">Amanda Bennett</a>
Disability/SEN	CT	21/12/17	<a href="#">Neil Evans</a>

**Dates of WSCB and CTE sub group meetings prior to next VSF meeting** – Please be in touch with your forum representative if you wish to see agendas and contribute/seek clarification to any items.

**Schedule of Meetings in period January 2018 – March 2018**

These meetings are owned by either Wiltshire Safeguarding Children Board (WSCB) or Children and Young People's Trust (CT)

Group name	Board	Date	CFVSF representative
Quality Assurance Group	LSCB	25/01/18	<a href="#">Liz James</a>
Children's Trust Commissioning Executive	CT	15/02/18	<a href="#">Amanda Bennett</a>
Disability/ SEN	CT	27/02/18	<a href="#">Neil Evans</a>
YOT Exec Board	CT	02/03/18	<a href="#">Derek Gard</a>
Emotional Wellbeing and Mental Health	CT	13/03/18	<a href="#">Pam Woods</a>
Child Health Improvement	CT	14/03/18	<a href="#">Lucy Thorne</a>

<b>8.</b>	12.20	<b>Any other business</b> To be raised with Chair at the start of the meeting. (1) General Data Protection Regulation (GDPR) – May 25 2018
<b>9.</b>	12.30 pm	<b>Close</b>
<b>10.</b>		<b>Next forum meeting</b>  29 March 2018